



LADIES ASSOCIATION OF BARBERSHOP SINGERS

CONVENTION 2025

Friday 31st October – 2nd November 2025
Harrogate Convention Centre, King's Rd, Harrogate HG1 5LA

QUARTET INFORMATION SHEET

1. The Women's Quartet Contest and Mixed Quartet Contest will be held on Friday, 31st October 2025
2. Please make this information available to all members of the quartet.
3. Lanyards with an 'All Events' pass **MUST** be worn around your neck, and visible at **ALL** times when in the centre apart from when in the contest system. Please allow yourself extra time for additional venue checks to take place on arrival.
4. The contest will be held in accordance with the current LABBS Contest and Judging Rules (2025), which can be downloaded from the LABBS website.
5. **ELIGIBILITY**
 - a. All competitors must have purchased the full "All Events" convention registration pass.
 - b. All LABBS Women's Quartet members must be full, paid-up members of LABBS.
 - c. All Mixed Quartet members must be full, paid-up members of LABBS, BABS or SAI reg31.
 - d. All Quartets must be registered with the LABBS Quartet Registrar (quartetregistrar@labbs.org.uk), and any changes in personnel since entering the contest must be notified to her prior to the date of the competition.
6. There will be no Quartet stage time prior to the competition. There was an opportunity to sign up for the 'Sound Check' Chorus, taking place on Thursday, 30th October. If you were successful, you will receive an email confirming your place and providing further information.
7. **DRESSING AREA INFORMATION**
 - a. If you have members with walking difficulties, please email Tom Knight at chiefcourier@labbs.org.uk for more information.
 - b. There will be three dressing areas, all clearly signed:
 - i. Women's Dressing Area – separate, specified area within the Kings Suite. Men are not permitted in this area at any time.
 - ii. Men's Dressing Area – separate, specified area within the Queens Suite.
 - iii. Gender Neutral – separate, specified area within the Queens Suite.
 - c. Just before your group allocated time, please make your way to the relevant space as a complete group and report to the dressing room courier to be checked in. Any quartet not wishing to make use of the dressing area must be available for collection from this location at the OUT time specified on the timetable.
 - d. Competitors should be considerate of others whilst in the dressing areas, not sing, and **only use them at the time indicated on the timetable**.
 - e. Please **do not** bring dress rails to the Convention centre. There is no space to store them, and they will not be allowed in the dressing room as space is limited, and you will be asked to dismantle and remove them.



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- f. A courier will collect quartets from their dressing area, escort them to their warm-up room and from there into the holding area for the stage.
- g. Please leave the dressing area in full stage attire (including shoes), carrying no more than a small handbag and a filled, identifiable reusable water bottle (if needed). Handbags should be small and lightweight, containing only essential, non-valuable items. These will be collected prior to the performance on exit from the warm-up room and returned afterwards.
- h. After the performance, a courier will escort quartets back to their dressing area.
- i. ALL BELONGINGS MUST BE REMOVED FROM DRESSING AREA AFTER YOUR PERFORMANCE.

8. STAGING INFORMATION

- a. There will be foldback speakers on stage.
 - b. The centre of the stage will be clearly marked.
 - c. Quartets may enter and leave the stage from either side.
 - d. Only the quartet will be allowed onto the contest stage. Any other person will be refused entry by the Stage Manager.
 - e. White stage lighting will be used throughout the competition. Full stage lighting will be illuminated when the MC announces the competitor.
 - f. Please indicate your readiness to the Stage Manager, and when the judges are ready, the MC will then announce as follows:
 - i. We are ready for our next competitor - stewards, please close the doors, and can we have the house lights down?
 - ii. Contestant number
 - iii. From
 - iv. First Names
 - v. Registered Quartet Name
 - g. Please be aware that the panel judges will be sitting in one row with a row of shadow judges behind.
9. Mic-warmers should note the following instructions: The Stage Manager will inform mic-warmers whether or not the quartet is required to stop after their first song. If so, wait for confirmation from the Panel Chair before continuing.
10. Judging will begin immediately following the formal announcement of the competitor by the MC. No further signal will be given to the quartet to commence their performance.
11. Official photographs will be taken during the performance.
12. If there is a false start to either song, the quartet should stop singing and restart the song. It should be noted that Performance Judges will continue to judge the performance but Singing and Musicality Judges will restart their marking at the recommencement of the song.
13. Should an emergency arise which, in the opinion of the Panel Chair, adversely affects the performance, Article XIV of the competition rules shall be applied.
14. If a quartet has a complaint about the conditions they experienced during their performance, the quartet must inform their courier **immediately** upon leaving the stage. Any repeat performance will be at the discretion of the Panel Chair in accordance with Article XIV of the competition rules.



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15. Quartets and members of the audience should not engage the judges (or shadow judges) in conversation while they are at the judging table.
16. The awards ceremony will take place following the Quartet Finals on Friday evening. Presentations will be made on stage, then photographs will be taken immediately.
17. Trophy winners are reminded that they are liable for any engraving costs. Please ensure that you collect the trophy box from the Administrative Judges. It is your responsibility to ensure that any trophy awarded is returned the following year, cleaned and with the original box, to the LABBS Reception desk or Administrative Judges.
18. Due to time constraints, the winning quartet will not be asked to perform an acceptance song - they will be performing in the Saturday evening show. The silver and bronze quartets will be performing on the Celebration Song Spot in Hall D, with risers and amplification, after The Saturday Night Gold Show.
19. Both Women's and Mixed winning quartets are expected to attend the Chairman's reception to sing a couple of songs
20. There will be no **printed** copies of score sheets. All score sheets will be available on the LABBS website shortly after the announcement of results. Please **do not** approach the Administrative Judging table for these. Access to your performance recordings will be sent to you via email.
21. Written evaluations will be emailed to the 'email contact for evaluations' supplied on your contest entry form. All quartets will receive their written evaluation on Sunday, 23rd November, and competitors are requested **not to contact** any judge other than the one providing the evaluation. If you have not received your evaluation by Monday, 24th November, and you have checked your spam folder, please contact the Education Director at educationdirector@labbs.org.uk.
22. Please refer to the **Essential Information** section on the LABBS website (<https://www.labbs.org.uk/convention-2025-info>) for updates, and the Contestants page (<https://www.labbs.org.uk/contestants>) for the latest contest timetables.

IMPORTANT

NO WATER WILL BE PROVIDED IN THE DRESSING ROOMS OR WARM-UP ROOMS. PLEASE BRING YOUR **OWN** PREFILLED REUSEABLE WATER BOTTLES, WHICH SHOULD BE NAMED OR OTHERWISE IDENTIFIABLE.

PLEASE MAKE ALL YOUR MEMBERS FULLY AWARE OF THE **STRICT** BAN ON AEROSOLS/ PERFUMES/ HAIRSPRAY ANYWHERE IN THE CONVENTION CENTRE TO AVOID ANYONE BEING ESCORTED OUT.

PHOTOS IN THE DRESSING ROOM ARE STRICTLY PROHIBITED.

COMPETITORS ARE ADVISED **NOT** TO BRING VALUABLE ITEMS TO THE CONVENTION CENTRE. THEY REMAIN THE RESPONSIBILITY OF THE OWNER AT ALL TIMES. THEY SHOULD NOT BE LEFT UNATTENDED IN THE DRESSING AREAS, NOR PLACED IN BAGS LEFT WITH COURIERS.